**Travel Consulting Fees.** Classic Family Journeys charges a non-refundable fee for the time involved in trip research, development and management. Here are the different types of bookings.

*Below is a full list of fees for your reference only. Your fee costs have been provided to you in an email. Additional fees will only be charged if you add additional services not included in that original email.*

|  |  |  |
| --- | --- | --- |
| **Custom Designed Trips**   * **$200-$300** per adult, depending on the complexity of the trip with **3 itinerary revisions included**. * Itinerary revisions after the first 3 are **$50** per revision. * Air Ticketing fee not included. | **All Inclusive Package Trips (Resort/Air)**   * **$300** flat fee per couple/family – with **2 itinerary revisions included**. * Itinerary revisions after the first 2 are **$50** per revision. * Air Ticketing Fee included. * *This type of package usually is for Caribbean vacations.* | **Hotel Room or Cruise Cabin Only**   * Up to **$125** per room or cabin * *This charge applies if all you need is a hotel room or cabin with no other services. A quote for other services will be provided.* |
| **Air Ticketing Fee**   * **$50** Per Ticket (Domestic) * **$100** Per Ticket (International/Alaska/Hawaii) * Non-refundable | **Group Bookings**   * **Couples Traveling Together:** A custom discount per couple (2 room minimum) will be applied TBD based on the amount of work required. * **Groups of 6+ Traveling Together:** A Quote Will Be Provided Upon Request. | |

**Read Invoices Thoroughly.** Please thoroughly review your invoices in entirety. You will be the only recipient of invoices and are solely responsible to convey all information listed on invoices to all travel companions. Multiple copies can be issued upon request. Passenger names must match your legal documents **exactly**. Verify tickets/documents address. Notify our office immediately if changes or corrections are needed. NOTE: Suppliers may charge a substantial fee plus applicable fare increases for changes made after the reservation is confirmed.

**Read Tour Operator/Supplier’s Brochures or Website Carefully.** Supplier brochures and websites contain important information concerning your vacation. If applicable, note your cabin and verify its location and bedding options. Compare ship, tour, hotel, travel date, and itinerary on this invoice with the supplier’s current brochure for correctness. Because Classic Family Journeys and their Parent Company buy travel in bulk & utilize group space, cancellation fees, penalties & cancellation deadline for fees may differ from those listed in the Supplier’s brochure. It is the responsibility of The Customer to verify cancellation fees & deadlines with Classic Family Journeys in the event of a cancellation. Classic Family Journeys and their Parent Company will be happy to provide a copy of the supplier fee dates and amounts upon request. It is The Customer’s responsibility to notify our office if you need a printed brochure.

**Price Breakdowns.** Please note that most tour operators provide one price for all travel components. They do not break down pricing due to confidential pricing agreements they have with hotels, tour and transportation companies.

**Travel Insurance is Strongly Recommended.** Travel Insurance can provide protection in the event that the trip is cancelled due to certain circumstances. Travel Insurance can also protect you in the event of many medical emergencies, and in some instances, pre-existing conditions. Some other benefits may include legal assistance, emergency medical evacuation, travel document and ticket replacement assistance. **If you decided to not take insurance, DOCUMENTS CAN NOT BE RELEASED UNTIL WE HAVE A SIGNED WAIVER**. For any questions regarding Travel Insurance please call the number provided on your insurance brochure(s).

Classic Family Journeys is not an insurance agent. It provides insurance quotes only as a service to its clients. Classic Family Journeys does not make any promise of coverage or guarantee of payment in case of claim as this is between the insurance provider and the customer.

**NOTE:** Insurance policies should be reviewed carefully for specific inclusions/exclusions in regard to each individual’s circumstances and requirements.

**Proof of Citizenship/Travel Requirements.** ALL U.S. Citizens traveling to any international destination are required to present a valid U.S. passport (generally expiration date a minimum of 6 months after your trip) for re-entry into the United States. Please visit **www.travel.state.gov** for more information. All suppliers also require a photo I.D. Non U.S. Citizens must contact their government embassy concerning specific travel documentation requirements. Classic Family Journeys and their subsidiaries shall not be responsible for any passenger denied boarding due to incorrect citizenship travel documents.

Clients traveling internationally must have a valid passport and, depending upon destination and nationality, the client may need to obtain one or more visas. **Classic Family Journeys is not responsible for obtaining passports or visas.**

Passport and visa information may be obtained by contacting the Travel Advisory Section of the U.S. State Department at 202.647.5225 or by visiting the State Department's Web site at <https://travel.state.gov/content/travel.html> Non-U.S. passport holders should be sure to contact the embassies of their destination and transit countries to obtain entrance requirements. To obtain medical information, you may contact the Centers for Disease Control at 404.332.4559 or visit the CDC's Web site at [www.cdc.gov](http://www.cdc.gov/)

**Air/Sea Transportation Restrictions.** When purchasing air transportation for cruise vacations, we recommend purchasing the air transportation from the cruise line. In most cases when air is purchased through the cruise line, the cruise line will be able to make arrangements for you to reach the ship in the event of delays with your air transportation. The cruise line reserves the right to choose the air carrier, routing, flight times, and city airport from each gateway city. If you make other air transportation arrangements (i.e. through a third party other than the cruise line), the cruise line, Classic Family Journeys and their Parent Company assume no responsibility. Additionally, if you encounter delays and miss the ship, you assume all responsibility but not limited to, alternate travel arrangements, loss of time, money or property. Air deviations can be requested through the cruise line for an additional charge. We encourage guests to consider air deviations.

**Review All Tickets and Documents.** It is the sole responsibility of the Customer to review and verify all information printed on the supplier’s tickets, documents and/or accompanying literature. Verify all passenger names, ship, sail date, itinerary, cabin assignment, air transportation, ground transportation, hotel accommodations, and all other information. **Suppliers may charge a substantial fee plus applicable fare increases for changes made after tickets and/or documents are issued.**

**Trip Changes and Cancellation.** In the event you need to change or cancel your trip, Classic Family Journeys reserves the right to charge a fee of up to $100 per person. In addition, suppliers may impose their own fees. Notify Classic Family Journeys immediately if changes, corrections or cancellations are needed. The booking management fee is non-refundable. Additionally, airline reservations must be cancelled prior to departure.

**Miscellaneous.** Classic Family Journeys and its Parent Company are acting as intermediary and agent for suppliers identified on this invoice in selling services, or in accepting reservations or bookings for services that are not directly supplied by this agency (such as air transportation, hotel accommodations, ground transportation, meals, tours, cruises, etc.). This agency therefore shall not be responsible for breach of contract or any intentional, unintentional, or careless actions or omissions on the part of such suppliers, which result in any loss, damage, delay or injury to you, your travel companions or group members.

Classic Family Journeys and its Parent Company shall not be responsible for any injuries, damages, or losses caused to any traveler. By embarking on his/her travel, the traveler voluntarily assumes all risks involved with such travel, whether expected or unexpected.

The Customer, by his or her signature below, has been advised of Travel Insurance and has read, accepts and agrees to all information included with trip documents and invoices. The Customer is solely responsible to convey the information to all travel companions.

A fee of **$100** per check will be charged for all returned checks.

**Credit Card Authorization.** I agree to have Classic Family Journeys an affiliate of The Travel Society, use my credit card for payment of any and all travel services for

I have reviewed the credit card information and payment conditions and hereby authorize Classic Family Journeys / The Travel Society to debit my credit card account as shown above.

**Cardholder Name:**

**Billing Address:**

**Cardholder Signature:**

**Date:**